

## Excel 2007 For Dummies

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Excel 2007 All-in-One For Dummies Cheat Sheet. By Greg Harvey. Excel 2007 is chock full of keyboard shortcuts, or hot keys, you can use to manipulate the data in your Excel spreadsheets. And, Office 2007, of which Excel 2007 is a part, introduced the command Ribbon, which offers tabs and submenus to access Excel ' s commands in a more intuitive way. So you have at least two ways to access common file, editing, and view commands, and you can get to formula functions with a variety of ...

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Excel 2007 For Dummies Cheat Sheet By Greg Harvey In Microsoft Office Excel 2007, using the keystroke shortcuts (Alt + hot keys) instead of the ribbon will get you quickly through common view, file, and editing commands.

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Greg Harvey has authored tons of computer books, the most recent being Excel 2007 For Dummies, Windows Vista For Dummies Quick Reference, and Excel Workbook For Dummies. He started out training business users on how to use IBM personal computers and their attendant computer software in the rough-and-tumble days of DOS, WordStar, and Lotus 1-2-3 in the mid-80s of the last century.

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Microsoft Office Excel 2007 For Dummies

Excel 2007 for Dummies. by. Greg Harvey. 3.84 · Rating details · 99 ratings · 5 reviews. Completely rewritten to reflect the major changes Microsoft has made to Office, this reference includes information on creating and editing worksheets, formatting cells, entering formulas, creating and editing charts, inserting graphs, designing database forms, adding database records, using seek-and-find options, adding hyperlinks to worksheets, and more.

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Well, have no fear- Excel 2007 for Dummies is here! If you've never worked with a computer spreadsheet, or if you've had some experience with earlier versions of Excel but need help transitioning, here you'll find everything you need to create, edit, format, and print your own worksheets (without sacrificing your sanity!).

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One look at Excel 2007, with its new Office Button, Quick Access toolbar, and Ribbon, and you realize you re not in Kansas anymore. Well, have no fear Excel 2007 for Dummies is here! If you ve never worked with a computer spreadsheet, or if you ve had some experience with earlier versions of Excel but need help transitioning, here you ll find everything you need to create, edit, format, and ...

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