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Based on his nine years of experience as a program manager for Internet Explorer, and lead program manager

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The book: Making Things Happen. Making Things Happen is the classic bestseller on managing and leading project teams, known for its honest,

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Management is a funny and insightful approach to what is often a deadly boring subject. Based on Berkun's nine years of experience as a program manager for Microsoft's biggest projects, Berkun explains to technical and laypeople alike what it takes to lead critical projects from start to finish.

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The book: Making Things Happen | Scott Berkun

1. Calm down. Nothing makes a situation worse than basing your actions on fear, anger, or frustration. If something bad... 2. Evaluate the problem in relation to the project. Just

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because someone else thinks the sky has fallen doesn't mean... 3. Calm down again. Now that you know something about ...

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Making Things Happen: Mastering Project Management is part of the O'Reilly Theory in Practice Series of books. It is an update of an earlier best seller titled The Art of Project Management released in 2005. Aside

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from the title change, the second edition offers revised text with better clarity and concision.

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Making Things Happen ...

I took loads when I was reading Scott Berkun's Making Things Happen: Mastering Project Management. It got to the point where I was writing down fabulous bits of so many pages I just gave up. It's all brilliant. Making Things Happen is the revised edition

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of The Art of Project Management.

Once it was clear how popular the text was going to be, O'Reilly and Berkun took out some of the superfluous bits, added in over 120 exercises and generally spruced it up to launch it into the best ...

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Offers a collection of essays on philosophies and strategies for defining, leading, and managing projects. This book explains to technical and non-technical readers alike what it takes to get through a

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Management large software or web development project. It does not cite specific methods, but focuses on philosophy and strategy.

When Fortune Magazine estimated that 70% of all strategies fail, it also noted that most of these strategies

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were basically sound, but could not be executed. The central premise of Strategic Project Management Made Simple is that most projects and strategies never get off the ground because of adhoc, haphazard, and obsolete methods used to turn their ideas into coherent and actionable

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Management Strategic Project Management Made Simple is the first book to couple a step-by-step process with an interactive thinking tool that takes a strategic approach to designing projects and action initiatives.

Strategic Project Management Made Simple builds a solid platform upon

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four critical questions that are vital for teams to intelligently answer in order to create their own strong, strategic foundation. These questions are: 1. What are we trying to accomplish and why? 2. How will we measure success? 3. What other conditions must exist? 4. How do we get there?

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This fresh approach begins with clearly understanding the what and why of a project - comprehending the bigger picture goals that are often given only lip service or cursory reviews. The second and third questions clarify success measures and identify the risky assumptions that

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Management can later cause pain if not spotted early. The how questions - what are the activities, budgets, and schedules - comes last in our four-question system. By contrast, most project approaches prematurely concentrate on the how without first adequately addressing the three other questions.

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These four questions guide readers into fleshing out a simple, yet sophisticated, mental workbench called "the Logical Framework" - a Systems Thinking paradigm that lays out one's own project strategy in an easily accessible, interactive 4x4 matrix. The inclusion of memorable

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features and concepts (four critical questions, LogFrame matrix, If-then thinking, and Implementation Equation) make this book unique.

It's tricky enough to spearhead a big project when you're the boss. But when you're the leader of a team of

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people who don't report to you, the obstacles are even greater. Results Without Authority is the definitive book for project managers looking to establish credibility and control. A groundbreaker in the field, it supplies a start-to-finish system for getting successful project results from cross-

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functional, outsourced, and other types of teams. The completely updated second edition includes new information on:

- ò Agile methods and evolving project management tools
- ò Strategies for working with virtual teams
- ò Analytical versus intuitive decision processes
- ò The use (and

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misuse) of social media in project environments → The myth of multitasking. For project leaders lacking clear-cut authority, getting everyone on board → and keeping them there → can be a challenge. Results Without Authority is the must-have guide for getting the best results from

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Tens of thousands of readers rely on James Lewis's classic Project Planning, Scheduling & Control for hands-on help in bringing projects in on time and on budget. Now, this higher-level guide takes project

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managers beyond basic skills. Using the flexible and down-to-earth approach for which Lewis is famed, it covers advanced topics such as identifying customer requirements using QFD (quality function deployment); allocating resources for improved scheduling applying systems

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Management thinking; and using decision-support tools in project management.

Whether you are organising an important event or heading up a large team, running a project can be a daunting process. Spiralling costs and missed deadlines are part of everyday

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Management
life for many project managers - in fact, more projects fail than succeed! But project management doesn't have to be this way. It is possible to manage projects that consistently meet deadlines and come in within budget. Brilliant Project Management shows you how. Drawing on over 30 years of

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Management, you'll discover how to ensure your projects succeed every time. In this new edition Barker & Cole have included a section highlighting valuable sources of information in the challenging world of project management, including their inside track on methods, training and

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professional associations. It's the ultimate guide to becoming a brilliant project manager. Brilliant Outcomes Make a success of any project. Deliver on your promises. Save money, time and your sanity!

The Lazy Project Manager shows how

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adopting a more focused approach to life, projects and work can make us twice as productive. By concentrating project management to exercise effort where it really matters we will work smarter. The simple techniques of lazy project management can help us to work more effectively and improve our

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A behind-the-scenes look at the firm behind WordPress.com and the unique work culture that contributes to its phenomenal success 50 million websites, or twenty percent of the entire web, use WordPress software.

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The force behind WordPress.com is a convention-defying company called Automattic, Inc., whose 120 employees work from anywhere in the world they wish, barely use email, and launch improvements to their products dozens of times a day. With a fraction of the resources of Google, Amazon,

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Management, they have a similar impact on the future of the Internet. How is this possible? What's different about how they work, and what can other companies learn from their methods? To find out, former Microsoft veteran Scott Berkun worked as a manager at WordPress.com, leading a

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Management of young programmers developing new ideas. The Year Without Pants shares the secrets of WordPress.com's phenomenal success from the inside. Berkun's story reveals insights on creativity, productivity, and leadership from the kind of workplace that might be in

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everyone's future. Offers a fast-paced and entertaining insider's account of how an amazing, powerful organization achieves impressive results Includes vital lessons about work culture and managing creativity Written by author and popular blogger Scott Berkun (scottberkun.com) The

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Management
Year Without Pants shares what every organization can learn from the world-changing ideas for the future of work at the heart of Automattic's success.

This volume enables managers to review, extend and sharpen their project management skills, promoting

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individual development, personal and organizational effectiveness. Practical features include key questions, action checklists, activities and guides to best practice.

A seasoned project management consultant introduces critical project

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skills, tools and techniques. Includes case studies, checklists and exercises.

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged

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with the bound book. Succeed as a project manager, even if you've never run a project before! This book is the fastest way to master every project management task, from upfront budgeting and scheduling through execution, managing teams through closing projects, and learning from

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Management. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for

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Management the PMP certification. This book will show you exactly how to get the job done, one incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's guide to modern project

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management... simple, practical instructions for succeeding with every task you'll need to perform! Here's a small sample of what you'll learn:

- Master the key skills and qualities every project manager needs
- Lead projects, don't just "manage" them
- Avoid 15 most common mistakes new

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Management

- Learn from troubled, successful, and “recovered” projects
- Set the stage for success by effectively defining your project
- Build a usable project plan and an accurate work breakdown structure (WBS)
- Create budgets and schedules that help you manage risk
- Use powerful

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Management

- Control and reporting techniques, including earned value management •
- Smoothly manage project changes, issues, risks, deliverables, and quality
- Manage project communications and stakeholder expectations • Organize and lead high-performance project teams • Manage cross-functional,

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- cross-cultural, and virtual projects
- Work successfully with vendors and Project Management Offices
- Make the most of Microsoft Project and new web-based alternatives
- Get started with agile and “critical chain” project management
- Gain key insights that will accelerate your learning curve

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Management
Know how to respond to real-life situations, not just what they teach you in school

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